

# 國立暨南國際大學 語文教學中心

## 誠徵 專案教師 公告

一、應徵職稱：專案講師 6 名

二、應徵資格：

1. 碩士學位以上。
2. 具《教育人員任用條例》第 16 條第 1 款資格。
3. 英語母語人士尤佳。

三、聘期：115 年 8 月 1 日起至 116 年 7 月 31 日止。一年一聘制，在教學、服務成績考核，表現良好者，列入重啟徵聘人選。

四、申請截止日期：即日起至 115 年 5 月 30 日止 (以郵戳為憑)。

五、應檢附文件：

1. 英文履歷
2. 英文自傳
3. 在學期間成績單影本 (國外學歷者需檢附外交部及相關單位驗證文件)
4. 最高學歷證件影本 (國外學歷者需檢附外交部及相關單位驗證文件)
5. 相關資歷證明文件
6. 以英文描述「如何增進暨大英語教學計畫」之構想
7. 其他有利於審查之資料 (例如：講師證等)

(附註：申請者所寄之各項申請資料，恕不退件。)

六、工作時間：比照本校行政上班時間 (含寒暑假)。

七、授課時數及工作項目：

1. 負責英語課程之規劃、教學與推動，並參與教材編寫及教學方法發展，以提升學生英語學習成效。
2. 每週授課時數為 16 小時，實際授課科目及時段依中心需求統籌安排；授課內容應配合課程目標進行規劃與評量設計，並依規定完成成績評定及相關教學行政作業。
3. 規劃與辦理各項英語學習相關活動及競賽，營造良好語言學習環境，促進學生學習動機與應用能力。
4. 辦理學生英語學習成效之評估與追蹤，並參與試題編纂及協助學生準備各項英語能力測驗。
5. 支援寒暑期課程及相關營隊之規劃與授課，提供多元學習機會。
6. 配合課務需求進行彈性調度，並協助辦理語文中心相關行政業務及其他交辦事項。
7. 聘期內需遵守「國立暨南國際大學進用專案教師實施要點」之相關規定。

八、薪資：依本校各級專案教師敘薪。

九、聯絡資訊：

地址: 545 南投縣埔里鎮大學路 1 號 國立暨南國際大學 語文教學中心

(信封請註明「應徵專案講師」)。

任何問題請洽 (049) 2910960 轉 2655 王小姐, E-mail: hswang@ncnu.edu.tw

十、備註：初審通過者，將另行通知來校面談（或試教），旅費自理。

# **Full-time English Teaching Positions Available at National Chi Nan University Language Teaching Center**

## **1. Position:**

Project-based Lecturer (6 positions)

## **2. Qualifications:**

1. A master's degree or above.
2. Must meet the qualifications specified in Article 16, Paragraph 1 of the **Act Governing the Appointment of Educators**.
3. Native English speakers are preferred.

## **3. Appointment Period:**

From August 1, 2026 to July 31, 2027. The position is offered on a one-year contract basis. Those who demonstrate satisfactory performance in teaching and service evaluations will be considered for reappointment.

## **4. Application Deadline:**

From the date of announcement until May 30, 2026 (based on the postmark date).

## **5. Required Application Documents:**

1. Curriculum Vitae in English
2. Autobiography in English
3. A copy of academic transcripts during the applicant's period of study (for degrees obtained abroad, verification documents from the Ministry of Foreign Affairs and relevant authorities must be attached)
4. A copy of the highest degree diploma (for degrees obtained abroad, verification documents from the Ministry of Foreign Affairs and relevant authorities must be attached)
5. Supporting documents for relevant qualifications and experience
6. A proposal in English describing ideas on "How to Enhance the English Teaching Program at NCNU"
7. Other documents that may be helpful for the review process (e.g. teaching certificates)

(Note: Application materials submitted by applicants will not be returned.)

## **6. Working Hours:**

In accordance with the university's administrative working hours (including winter and summer breaks).

## **7. Teaching Load and Duties:**

1. Responsible for the planning, instruction, and promotion of English courses, and for participating in the development of teaching materials and instructional methods in order to enhance students' English learning outcomes.
2. The weekly teaching load is 16 hours. The actual courses and class schedule will be

arranged in accordance with the needs of the Center. Course content shall be planned in line with course objectives, and applicants shall complete assessment design, grading, and related teaching administrative work in accordance with regulations.

3. Plan and organize various English-learning activities and competitions in order to create a positive language-learning environment and promote students' motivation and practical abilities.
4. Conduct evaluation and follow-up of students' English learning outcomes, participate in test-item development, and assist students in preparing for various English proficiency tests.
5. Support the planning and teaching of winter and summer courses and related camps in order to provide diverse learning opportunities.
6. Cooperate with flexible scheduling based on curricular needs, and assist with administrative affairs of the Language Teaching Center and other assigned duties.
7. During the appointment period, appointees must comply with the relevant provisions of the **National Chi Nan University Directions Governing the Employment of Project-based Teachers.**

**8. Salary:**

Salary will be paid in accordance with the university's salary scale for project-based teachers at each rank.

**9. Contact Information:**

Address: Language Teaching Center, National Chi Nan University, No. 1, University Road, Puli Township, Nantou County 545, Taiwan

(Please indicate "Application for Project-based Lecturer" on the envelope.)

For any inquiries, please contact Ms. Wang at +886-49-2910960 ext. 2655, or by e-mail at [hswang@ncnu.edu.tw](mailto:hswang@ncnu.edu.tw).

**10. Remarks:**

Applicants who pass the preliminary review will be notified separately to come to the university for an interview (or a teaching demonstration). Travel expenses shall be borne by the applicants.